

ONSITE POSTER SESSION CHAIR GUIDELINES

Poster sessions are an important and integral part of MRS meetings, allowing many more researchers the opportunity to share their research and ideas with others. As Session Chair of a poster session, you will be responsible to nominate candidates from your symposium for the Best Poster Award.

You will receive Best Poster Award nomination forms that must be filled out for posters you wish to be considered for a Best Poster Award. Best Poster Award nomination packets will be given to the symposium organizers onsite in Seattle. If you are not a symposium organizer, it is your responsibility to meet with the symposium organizers onsite prior to the poster session to receive your nomination packet.

The Meeting Chairs will review all nomination forms from all symposia and will select one or more as Best Poster with an award amount of up to \$500. This award does NOT come from your symposium funding. The Meeting Chairs will select the winners based on the poster's technical content, appearance, graphic excellence, and presentation quality (not necessarily equally weighted).

The number of nominees for each poster session is determined by the number of posters:

- One nominee per symposium per night (1-15 posters)
- Two nominees per symposium per night (16-30 posters)
- Three nominees per symposium per night (31 posters or more)

The Poster Session schedule is below:

8:00 AM – 2:00 PM – Poster Check-In by Presenters

2:30 PM – 3:30 PM – Poster Session Chair Judging

3:30 PM – 4:30 PM – Meeting Chair Judging

5:00 PM – 7:00 PM – Poster Session

5:30 PM – Best Poster Award Presentation

Please be on time to the Poster Session Chair Judging and complete your nomination forms within the required time frame.

THANK YOU FOR VOLUNTEERING!