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Resume Template c/o www.alainalevine.com

Name

Phone • Email address

Website (if you have one and it is for professional reasons)

Your LinkedIn profile (customized URL)

## RESEARCH EXPERTISE: Skills and Qualifications

• Public speaking, training, and speechwriting • Large-scale event design and execution

• Outstanding written and oral communications • Sales and fundraising

• Team building and leadership • Conflict resolution

• Public relations, branding, marketing • Research and analysis

Computing Skills: software packages, comp languages, etc that are relevant to your field

Languages: Chinese (near-native fluency), Arabic (native fluency),
Spanish (proficient in reading and speaking)

**EDUCATION** **University Name** Location

Date • PhD in SUBJECT

• Certificate/Minor in SUBJECT

Dissertation: “Title”

Advisor: Dr. X Y

Repeat in reverse chronological order all degrees

# Date Any special certificates

**APPOINTMENTS** • Associate Professor, Department of Physics, The University of X, 2010 – Present.

• Visiting Professor, Department of Physics and Astronomy, Z Institute, Hamburg, Germany, 2010-11.

 • Postdoctoral Researcher, Department of Optics, ABC University, 2008-10.

 • Postdoctoral Fellow, Lawrence Berkeley National Laboratory, 2006-08.

 • Research Assistant, Department of Physics and Astronomy, V State University. Dates.

 • Teaching Assistant, Department of Physics and Astronomy, V State University, dates.

 • NASA Space Grant Intern, Department of Physics, The University of A, dates.

 • Visiting Professor, Department of Physics and Astronomy, Z Institute, Hamburg, Germany, 2010-11.

**RESEARCH**

**EXPERIENCE *Title***

04 – Present Company, Location

 • Designed

 •

11/00 – 6/09 ***Title***

 Company, Location

• Directed, initiated, and oversaw all aspects of this multi-disciplinary graduate program: advising and career planning, internship and job placement, alumni relations and development,

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**TEACHING** Over 4 years as a Teaching Assistant, with experience designing curriculum, developing **EXPERIENCE** new teaching tools, grading, overseeing labs, guest lecturing…

Dates Teaching Assistant, Department of Physics and Astronomy, The University of X

 • Astronomy 101 (100 students): contributed to curriculum development, and guest lectured.

• “Advanced Quantum Mechanics”

Dates Teaching Assistant, Department of Physics, The University of Z

• Physics 100: “Physics for Poets” (non-major course)

**AWARDS** • **Name of Award, who gave it, year**.

• **Name of Award, who gave it, year**.

• **Name of Award, who gave it, year**.

• **Name of Award, who gave it, year**.

**GRANTS/**

**EXTERNAL FUNDING**

**SERVICE/** • Co-Chair, Local Organizing Committee, Engineering Computer Based-Systems **LEADERSHIP** Conference, Scottsdale, AZ, May 2013

• Referee, The Astrophysical Journal, 2009, 2011

• Member, Membership Committee, American Astronomical Society, 2009 – Present.

 • Co-Founder and Chair, Journal Club, Department of Physics and Astronomy, The University
of X, 2007 – 09.

• President, Society of Physics Students, University of Arizona Chapter, 2006 – 07.

**OUTREACH**

**PROFESSIONAL** • National Association of Science Writers.

**ASSOCIATIONS** • American Association for the Advancement of Science.

• SPIE – The International Society for Optics and Photonics.

**PUBLICATIONS Either summarize: 5 papers in peer-reviewed journals such as X and Y. Served as First author for paper on A and second author on paper on B.**

 **OR**

List your papers:

Author, author, author, **YOU**, author, Title, Publication, pub info, date

**PRESENTATIONS** • **Levine A**., Smith, J., Feynman, R., “Title”, Organization/Conference, Location, Date.

• **Levine A**., “Title”, The University of X, Location, Date (Invited speaker).

 • **Levine A**., Smith, J., Feynman, R., “Title”, Organization/Conference, Location, Date (Poster).

 • “The Physics of Star Wars,” Presentation to West Windsor-Plainsboro High School, Princeton Jct, NJ, November 2013.

**SPECIALTY INFO**