EXHIBIT MANAGEMENT The words “Exhibit Management” and “Management” as used herein refer to Materials Research Society (MRS), its officers, directors, employees, members, agents, and subsidiaries.

LOCATION; DATES & HOURS The exhibit location, dates and hours will be as indicated in the Exhibit Prospectus. Exhibit Management reserves the right to make changes in the exhibit dates and/or hours; however, such changes will be made known as far in advance as possible.

SPACE ASSIGNMENT Booth space will be assigned at the discretion of Exhibit Management based on company seniority and/or booth configuration. Whenever possible, booth assignments will be made in keeping with the location preferences requested by exhibitor. If one of an exhibitor’s preferred booths is not available, assignment of the most comparable booth still available will be made. Exhibit Management reserves the right to alter exhibitor’s assigned location at any time if deemed in the best interests of the Exhibition. Exhibit Management will consult with exhibitor before exercising its discretion.

SUBLETING OF SPACE No exhibitor shall assign, sublet or apportion the whole or any part of the space allotted without the knowledge and written consent of Management.

ARRANGEMENT OF EXHIBITS Exhibitors agree to arrange their exhibits so as not to obstruct the general view of nor hide other exhibits. A maximum back wall height on linear booths is restricted to 8 feet, with a 4-foot height restriction applied on all materials in the remaining space forward to the aisle. No partitions other than the side rails provided by Management are allowed unless specifically approved in advance. The entire cubic content of an island booth may be used up to the maximum height of 16 feet, including signage.

DISPLAYS AND DECORATION Management shall have full discretion and authority in the placement, arrangement and appearance of all items displayed by exhibitor. Aisle space may not be blocked by displays, signs or display materials unless approved by Management. Displays may not extend above a maximum height of 9 feet.

SECURITY AND LIABILITY Exhibit Management will provide general security service on the exhibits. Exhibit Management shall not be responsible for any loss or damage to exhibits or displays or theft of any exhibits or displays.

MAINTENANCE OF EXHIBITS All exhibits must be adequately staffed during exhibition hours. Exhibit booths may not be dismantled nor may any packing be done prior to 1:30 pm, the final closing hours of the exhibit.

ADMISSION Management shall have sole control over admission policies at all times. Children under the age of 12 are not permitted on the exhibit floor unless accompanied by an adult. Only exhibit personnel wearing exhibitor badges will be admitted to the exhibit hall during move in, teardown and non-exhibit hours. Exhibit badges include admission to the exhibit, and that Exhibit Management acts solely as exhibitor’s agent in arranging functions is strictly prohibited.

ADVERTISING MATTER Management may prohibit distribution of souvenirs, advertising matter or any other items considered objectionable. Distribution elsewhere than from within an exhibitor’s booth is forbidden.

MRS CODE OF CONDUCT & COMPLIANCE REMINDER All MRS Meeting and Exhibit participants are expected to adhere to the MRS Code of Conduct and Compliance Reminder, which can be found at www.mrs.org/code-of-conduct and www.mrs.org/compliance-reminder, respectively.

MRS RECORDING/PHOTO POLICY MRS reserves the rights to any approved audio and video production of presentations at all MRS events. No individual or entity may electronically record or broadcast any portion of the MRS Meeting without prior written consent of MRS. Unauthorized recording (audio, video, still photography, etc.) of presentations during sessions, posters, workshops, tutorials, etc., without the express written consent of MRS and individual authors, is strictly prohibited. Press representatives must receive a Press Pass and photo/recording permission from MRS.

Attendees or exhibitors are encouraged to network and enjoy the meeting experience. As such, capturing memories of casual meeting activities and networking is permitted with the permission of those being prominently photographed. Photographic formal meeting presentations, posters, or displays is forbidden without permission of MRS and the presenter.

USE OF COPYRIGHTED MUSIC Exhibitor warrants that no music played or performed during the exhibition and the exhibitor to expose MRS or its officers, directors, members, employees or agents to any copyright claims, including, but not limited to, demands from music licensing organizations. Exhibitor will indemnify, defend and hold MRS harmless from any such claims, as well as MRS officers, directors, employees, members and agents.

SAFETY PRECAUTIONS Exhibitors must use extreme caution when operating equipment which could cause eye damage, emit excessive radiation or in any way harm visitors in the exhibit area. Exhibitors agree that Exhibit Management, in advance of move in, as to all equipment they desire to use in their exhibits, and must obtain Management’s written approval for all such equipment prior to move in. Approval from the necessary regulatory authorities must be received by Management at least one week prior to the start of the exhibit.

RESTRICTIONS The exhibit is scientific and educational; sales during the show are prohibited, including the taking of orders.

CANCELLATIONS On cancellations received on or before October 1, 2018, all sums, less a service charge of 20% of the total booth cost, will be returned to the exhibitor. On cancellations received after October 1, 2018, no refunds will be made.

RULE CHANGES Exhibit Management reserves the right to modify or supplement these rules as it deems appropriate to the operation of the exhibit, and exhibitor agrees to be bound by them. Violations of any of these terms or regulations on the part of exhibitor, its employees or agents shall, at the option of Exhibit Management, constitute cause for Exhibit Management to terminate this Agreement, expel exhibitor from the exhibit, and exhibitor shall forfeit all fees paid to Exhibit Management.

BOOTH ACCESSIBILITY Under Title III of the Americans with Disabilities Act, each exhibitor is responsible for making his exhibit accessible to the disabled, and shall indemnify, defend and hold harmless Exhibit Management and the facility against failure to do so. Exhibitors who have constructed, or are planning to construct, second story booths are among those Exhibitors who must comply with this federal law.

COMPETING EVENTS Rooms are available for receptions, product demonstrations, meetings, etc. and must be reserved through Exhibit Management. Scheduling of private functions, cocktail parties or other events during exhibit hours or during MRS special functions is strictly prohibited.

SUPPLIERS Exhibitor acknowledges that Exhibit Management does not own, operate or in any other manner exercise any control or influence over third party suppliers to the exhibit, and that Exhibit Management acts solely as exhibitor’s agent in arranging with such suppliers for the provision of goods and services for the exhibit. As such, Exhibit Management does not assume any responsibility for and cannot be held liable for personal injury, property damage (except to the extent otherwise provided by Exhibit Management’s insurance carriers or the facility) which would in any way increase insurance premiums payable by Exhibit Management or the facility.

INSURANCE Exhibitor agrees to maintain general liability insurance in an amount not less than One Million Dollars ($1,000,000) to cover its potential liabilities under this Agreement and shall name as additional insureds under exhibitor’s liability policy for the period of the exhibit including move-in and move-out periods: Exhibit Management; Freeman; the Hynes Convention Center; and all directors, members, officers, agents, employees, affiliates and subsidiaries of each of the above.

SECURITY AND LIABILITY Exhibit Management will provide general security service on a 24-hour basis to the exhibition area from the beginning of move-in hours through the conclusion of the exhibition. It is suggested that each exhibitor insure his own property against loss and theft. Neither Exhibit Management, the Hynes Convention Center nor Freeman will assume responsibility for the safety of the property of the exhibitor, his officials, agents or employees, from theft, damage by fire, accidents or other causes but will use reasonable care to protect them against such loss. The exhibitor agrees to make no claim against Exhibit Management, the Hynes Convention Center or Freeman, and will protect, indemnify, defend, and save the above-named, harmless from any and all losses, costs, damages, liability, or expenses (including attorney’s fees) arising from or in any way connected with any accident, injury, property damage, theft or loss, or other irregularity which may be occasioned by any wrongful or negligent acts or omissions on the part of any of the suppliers, their employees, or any other party not under the control of Exhibit Management.

The exhibit is scientific and educational; sales during the show are prohibited, including the taking of orders.