

## **Poster Presentation Guidelines for Presenting Authors**

**IMPORTANT NOTE:** The presenter <u>MUST</u> be an author of the poster and a registered attendee.

The following information may assist you in preparing an informative and professional poster display.

- Post your POSTER the day of your presentation. The presenter must be an author of the poster and a registered attendee.
- Each presentation will be assigned a space and will be labeled with the presenting author's name. Poster board dimensions are:
  - U.S. Format 46 inches (width) x 46 inches (height)
  - European Format -118 cm (width) x 118 cm (height)
  - Poster size MUST BE smaller than the board dimensions stated above.
- The poster boards will accept pushpins which will be available throughout the poster hall. Please return the pins at the end of your poster session.
- Display your material in large print so it may be read from a distance. Print TITLE and AUTHORS in extra-large print across the top of your display.

## **POSTER SESSION SCHEDULE:**

Authors are responsible for setting up and removing their presentation materials. All posters must be removed at the end of the poster session. The organizers are not responsible for posters not collected by the authors. The venue staff will discard all remaining poster that are not removed.

## Tuesday and Thursday:

Poster Authors Set-up: 8:00 am – 11:00 am General Viewing: 11:30 am – 1:30 pm